



## Complaint regarding AIM accredited venue

### Meeting/Event Information

Venue name:		Meeting/event date:	
Venue address:		Meeting/event client name:	
Venue contact:		Complainants details:	

### Status of Complaint

Have you tried to resolve this complaint yourself?	Was the complaint brought to the attention of the venue at the time?
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### Details

Description of complaint:
Action taken by yourselves to resolve:
Response received from venue:

### Acknowledgment of Receipt of Complaint

Please complete this form and email to [complaints@mia-uk.org](mailto:complaints@mia-uk.org). On receipt we will return a signed copy by email, we will then investigate this complaint in accordance with our Complaints Procedure.

Complainants signature	Date
Signature on behalf of AIM	Date